

Ranvilles Infant School

Charging Policy

Reviewed by **Staffing and Finance Committee**

Updated **January 2016**
Review **September 2018**

This policy sets out the charging procedure for Ranvilles Infant School and provides information to parents on the circumstances where the school would charge for activities, whether these be within school hours or out of school hours. It also provides information on activities where no charge is made.

General Rules

All education during school hours is free of charge as is any activity undertaken as part of the National Curriculum.

There are however other activities organised by the school which are not part of the National Curriculum and where a contribution from parents is required. Examples are:

- Visits to museums and theatres
- Sporting activities which require the recovery of costs
- Other curriculum activities provided by visiting experts
- After school coaching sessions run by professional coaches who are not part of the teaching staff.

Voluntary Contributions for Non Curriculum Activities

When organising school activities that are not part of the curriculum but enrich the educational experience of the children, the school will invite parents to contribute to the cost of the activity. These contributions are necessary to fund the activity but are voluntary as the school cannot make contributions mandatory. The level of contribution is decided by the Head teacher and is designed to cover the cost of the activity without affecting the schools budget allocation. There are circumstances where the school will contribute towards an activity, but if the school does not receive sufficient voluntary contributions, the school may decide to cancel the activity. If the activity goes ahead, it will include children whose parents have not paid any contribution. In these circumstances the school would not treat these children differently from others.

Parents have a right to know how each trip is funded and the school will provide this information on request.

After School Activities

The school offers additional after school activities, such as football coaching. Qualified coaches, who are not members of the school staff, run and organise these sessions. They make a small charge for these sessions.